



Trenton Military Family Resource Centre (MFRC) Internal and External Job Posting

POSITION: Team Lead Registered Early Childhood Educator – Site 2

TYPE OF EMPLOYMENT: 1.0 FTE, Contract - Parental Leave (Non-unionized)

RESPONSIBLE TO: Family and Childcare Support Services Manager

Our Mission

Connecting and empowering our military community.

Our Vision

Where our military community feels welcome and supported.

General

The Team Lead Registered Early Childhood Educator requires a thorough understanding of the unique and demanding lifestyle of military and veteran families and its impact on child development and parenting. As part of the new expansion of services to better meet the needs of military families, the Team Lead is responsible for providing high quality childcare and delivering engaging daily programming in the Specialized Childcare Program. They also ensure the program room meets all CCEYA and Ministry of Education requirements and act as designate in the supervisor's absence.

Hours of Work: This is a full-time position at thirty-seven (37.5) hours per week, and the hours of work are structured based on the needs of the program and may include evening and weekend work as required.

Start Date: To be discussed. This posting is for an existing vacancy.

Salary Range: \$21.59-\$24.32 plus federal and provincial and federal wage enhancements

Qualifications and Competencies

Team Lead Registered Early Childhood Educator will:

- Have successfully completed a diploma or degree program approved by the College of Early Childhood Educators or equivalent in a related field,
- Be registered and in good standing with the College of Early Childhood Educators,
- Have a minimum of two (2) years' experience providing direct quality care for children under the age of 12, including those with exceptional needs,
- Have experience developing and implementing new programs and initiatives,
- Have demonstrated ability to plan and deliver programming aligned with Ontario's Pedagogy for the Early Years, "How Does Learning Happen?"
- Have a strong working knowledge of CCEYA and licensing requirements,
- Have the ability to establish and maintain positive relationships with families, colleagues, and community partners,
- Demonstrate strong interpersonal, communication, and decision-making skills, with a high level of compassion and empathy,
- Have excellent written and verbal communication skills in English, written and verbal fluency in French would be considered an asset,
- Be proficient in various computer applications, and can adapt to new applications as they become available,
- Hold a valid Standard First Aid/CPR Certificate; Food Handlers Certificate would be considered an asset,
- Provide a clear Vulnerable Sector Check and Criminal Reference Check.

If interested and qualified, please submit your resume to Nicky Legacy at nicky.l@trentonmfr.ca no later than September 14, 2026

Posted: August 31, 2026
