



Trenton Military Family Resource Centre (MFRC) Internal and External Job Posting

POSITION:	Full Time Childcare Assistant (18 Month Contract)
LOCATION:	Trenton MFRC – Site #1
TYPE OF EMPLOYMENT:	1.0 FTE, Unionized
RESPONSIBLE TO:	Childcare Site Supervisor

Our Mission:

Connecting and empowering our military community.

Our Vision:

Where our military community feels welcome and supported.

General:

To have or gain a thorough understanding of the unique and demanding lifestyle experienced by the military family and how these challenges can affect child development and parenting. This position requires someone enthusiastic, creative, motivated, and dedicated to performing all licensed childcare activities following the CCEYA while promoting healthy child development and supporting positive child/adult interactions.

Hours of Work:

This is a full-time position at thirty-seven (37.5) hours per week, and the hours of work are structured based on the needs of the program as required.

Start Date & Contract Length: April 1st, 2026. This is a 18-month contract position ending October 1st, 2027, with the possibility of extension.

Salary Range: \$18.76 – \$21.14

Qualifications and Competencies:

- Have a minimum of two (2) years' experience providing direct quality care for children under the age of 12.
- Proven ability to work with children as individuals and in groups
- Current Vulnerable Sector Check, valid First Aid/CPR Level C certificate, and up-to-date Immunization record.
- Have a clear record of no violations on the Ministry of Education Site
- Have knowledge of Ontario's Pedagogy for the Early Years, "How Does Learning Happen?"
- Have a strong working knowledge of CCEYA and licensing requirements.
- Have experience developing and implementing new programs and initiatives.
- Can establish and maintain positive relationships with families, colleagues, and community partners.
- Demonstrate strong interpersonal, communication, and decision-making skills, with a high level of compassion and empathy.
- Have excellent written and verbal communication skills in English, written and verbal fluency in French would be considered an asset.

If interested and qualified, please submit your resume to Peter Spragge at peter.s@trentonmfr.ca.

cc: Rabia Stobbart, Corinna Horsley, Alicia MacInnis

Posted: March 18, 2026
