



## Trenton Military Family Resource Centre (MFRC) Internal and External Job Posting

**POSITION:** Veteran Family Program Navigator  
**TYPE OF EMPLOYMENT:** 1.0 FTE Unionized  
**RESPONSIBLE TO:** Program Manager

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### **Our Mission**

Connecting and empowering our military community.

### **Our Vision**

Where our military community feels welcome and supported.

### **General Position Overview**

The Veteran Family Program Navigator will require a thorough understanding of the unique and challenging lifestyle experienced by Military and Veteran Families as they transition to post service life. The Veteran Family Program Navigator will be responsible to provide information, referrals, services, activities, groups and navigational support that mitigate the challenges faced during transition by medically releasing/released CAF members, Veterans and their families.

### **Hours of Work**

This is a full-time position at thirty-seven (37.5) hours per week and the hours of work are structured based on the needs of the program and may include evening and weekend work as required.

**Start Date:** To be discussed.

### **Qualifications and Competencies**

The Veteran Family Program Navigator will have:

- a post-secondary degree/diploma in social services from a recognized University/College or equivalent education and experience in a related field;
- a minimum of two(2) years experience providing support to clients in navigating systems;
- a minimum two (2) years experience working within a community-based organization, or social service agency;
- have an exceptional understanding of the unique Military lifestyle issues facing medically releasing/released Veterans and their families,
- a strong understanding of Canadian Armed Forces and Veterans Affairs systems and programs;
- the ability to provide mental health crisis support
- experience in program administration and delivery;
- a clear understanding of the principles of adult education;
- proven abilities in working with individuals and groups to facilitate the development of programs;
- be fluent in oral and written English; fluency in oral and written French will be considered an asset;
- a high degree of interpersonal and communication skills;
- have the ability to manage change and work effectively in a multi-disciplinary team environment;
- be proficient in various computer applications and have the ability to adapt to new applications as they become available;
- have an approved vulnerable sector screen and police records check;

If interested and qualified, please submit your resume to [Kelly.b@trentonmfr.ca](mailto:Kelly.b@trentonmfr.ca) no later than January 27th, 2025